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16 August 1982

MEMORANDUM FOR: Chief, Seoul Bureau - FBIS

VIA: Acting Inspector General *HL*

FROM:
Chief, Audit Staff

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SUBJECT: Report of Audit of Seoul Bureau, For the Period
1 March 1980 - 30 April 1982

1. Subject report is attached for your information. No recommendations resulted from the audit.

2. We appreciate the cooperation and assistance provided by your staff during the audit.

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Attachment:
As stated

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REPORT OF AUDIT
Seoul Bureau - FBIS

For the Period
1 March 1980 - 30 April 1982

BACKGROUND

1. The Seoul Bureau of the Foreign Broadcast Information Service monitors radio transmissions of North Korea, South Korea, and certain regional transmissions in Northeast China. It also monitors publications of South Korea.

2. The Bureau has a personnel complement of

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SCOPE

3. The audit included a review of administrative functions to evaluate the effectiveness of controls and procedures and to assure compliance with applicable regulations. Financial and logistical transactions were tested to determine whether documentation, approvals, and certifications were in accordance with appropriate accounting and reporting requirements and to ensure that expenditures were within the scope of authorized activities.

SUMMARY

4. Administrative controls, procedures, and records were effective and in conformance with applicable regulations. Minor administrative matters, including the strengthening of controls over accountable property, were discussed with Bureau officials and resolved during the audit. No recommendations resulted from the audit.

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